
Report To:	Education & Communities Committee	Date:	19 March 2024
Report By:	Chief Financial Officer and Corporate Director Education, Communities & Organisational Development	Report No:	FIN/14/24/AP/IC
Contact Officer:	Iain Cameron	Contact No:	01475 712832
Subject:	Communities Revenue Budget Report - 2023/24 Projected Outturn at 31 December 2023		

1.0 PURPOSE AND SUMMARY

- 1.1 For Decision For Information/Noting
- 1.2 To advise Committee of the 2023/24 Revenue Budget position at 31 December 2023.
- 1.3 The total Communities Revenue Budget for 2023/24, excluding Earmarked Reserves, is currently £6.035m. The latest projection is an underspend of £151,000, a decrease in underspend of £59,000 since last Committee. The projected underspend includes £143,000 for Inverclyde Leisure utilities and is due to the predicted utility costs at the time that budget was finalised. The over provision of budget will be returned to the non-pay inflation contingency from 2024/25.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that the Committee note the current projected underspend for 2023/24 of £151,000 as at 31 December 2023.
- 2.2 It is recommended that the Committee notes that £143,000 of the projected underspend relates to Inverclyde Leisure utility costs. This budget over provision will be returned to the non-pay inflation contingency from 2024/25, in line with the treatment of windfall savings.

Alan Puckrin
Chief Financial Officer

Ruth Binks
Corporate Director
Education, Communities & ODHR

3.0 BACKGROUND AND CONTEXT

3.1 The purpose of this report is to advise Committee of the current position of the 2023/24 Revenue Budget and to highlight the main variances contributing to the £151,000 projected underspend as at 31 December 2023.

3.2 The current Communities Revenue Budget for 2023/24 is £6.035m which is an increase of £391,000 from the Approved Budget. Appendix 1 provides more details of the budget movement.

3.3 2023/24 Projected Outturn (£151,000 underspend 2.5%)

The main projected variances contributing to the net underspend are listed below:

- (a) Projected underspend of £32,000 for Community Safety Employee Costs due to vacant posts.
- (b) A projected overspend of £45,000 for Libraries & Museum Employee Costs due to underachieving the Turnover Savings target.
- (c) A projected underspend of £27,000 for Play Schemes. This is a one-off saving due to Scottish Government grant funding some of the activities in 2023/24.
- (d) Projected underspend on utilities for Inverclyde Leisure properties of £143,000. The excess budget will be adjusted from 2024/25 onwards.

3.4 Earmarked Reserves

Appendix 4 gives an update on the operational Earmarked Reserves, ie excluding strategic funding models. Spend to date on these operational Earmarked Reserves is £6,000, which is 24% of total projected spend and more than was anticipated would be spent at this period.

3.5 Virements

There are no virements this Committee cycle.

3.6 PROPOSALS

That Committee note the current projected underspend for 2023/24 of £151,000 as at 31 December 2023.

4.0 IMPLICATIONS

4.1 The table below shows whether risks and implications apply if the recommendations are agreed:

SUBJECT	YES	NO
Financial		X
Legal/Risk		X
Human Resources		X
Strategic (Partnership Plan/Council Plan)		X
Equalities, Fairer Scotland Duty & Children/Young People's Rights & Wellbeing		X
Environmental & Sustainability		X
Data Protection		X

4.2 Finance

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report	Virement From	Other Comments
N/A					

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact	Virement From (If Applicable)	Other Comments
N/A					

4.3 Legal/Risk

There are no legal/risk matters to report at this time.

4.4 Human Resources

There are no specific human resources implications arising from this report.

4.5 Strategic

There are no specific strategic implications arising from this report.

5.0 CONSULTATION

- 5.1 The paper has been jointly prepared by the Chief Financial Officer and the Corporate Director Education, Communities, and Organisational Development.

6.0 BACKGROUND PAPERS

- 6.1 There are no background papers for this report.

Communities Budget Movement - 2023/24**Period 9 - 1st April 2023 to 31st December 2023**

Service	Approved Budget	Movements			Transferred to EMR £000	Revised Budget 2023/24 £000
	2023/24 £000	Inflation £000	Virement £000	Supplementary Budgets £000		
Libraries & Museum	1,804	107	115			2,026
Sport & Leisure	2,117					2,117
Community Safety	477	31				508
Community Halls	877	18	145			1,040
Community Grants Fund	369		(25)			344
Totals	5,644	156	235	0	0	6,035

Movement Details

£000

External Resources**Inflation**

Pay Award 139
 Refuse Collection 4
 NDR 13

156

Virement

7 1/2 John Wood Street (from E&R)
 School Libraries to Public Libraries

120
115

235

Supplementary Budget

0

391

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****CURRENT POSITION****Period 9 - 1st April 2023 to 31st December 2023**

2022/23 Actual £000	Subjective Heading	Approved Budget 2023/24 £000	Revised Budget 2023/24 £000	Projected Out-turn 2023/24 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
2,031	Employee Costs	1,853	2,152	2,177	25	1.2%
668	Property Costs	2,245	2,259	2,111	(148)	(6.6%)
1,041	Supplies & Services	712	729	727	(2)	(0.3%)
8	Transport Costs	3	3	5	2	66.7%
68	Administration Costs	75	75	75	0	-
1,183	Other Expenditure	995	1,107	1,089	(18)	(1.6%)
(462)	Income	(239)	(290)	(300)	(10)	3.4%
4,537	TOTAL NET EXPENDITURE	5,644	6,035	5,884	(151)	(2.5%)
0	Earmarked Reserves	0	0	0	0	
4,537	TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	5,644	6,035	5,884	(151)	(2.5%)

2022/23 Actual £000	Objective Heading	Approved Budget 2023/24 £000	Revised Budget 2023/24 £000	Projected Out-turn 2023/24 £000	Projected Over/(Under) Spend £000	Percentage Over/(Under)
1,835	Libraries & Museum	1,804	2,026	2,069	43	2.1%
804	Sports & Leisure	2,117	2,117	1,976	(141)	(6.7%)
496	Community Safety	477	508	479	(29)	(5.7%)
1,009	Community Halls	877	1,040	1,016	(24)	(2.3%)
393	Community Grants Fund	369	344	344	0	-
4,537	TOTAL COMMUNITIES	5,644	6,035	5,884	(151)	(2.5%)
0	Earmarked Reserves	0	0	0	0	
4,537	TOTAL NET EXPENDITURE EXCLUDING EARMARKED RESERVES	5,644	6,035	5,884	(151)	(2.5%)

COMMUNITIES**REVENUE BUDGET MONITORING REPORT****MATERIAL VARIANCES****Period 9 - 1st April 2023 to 31st December 2023**

<u>Out Turn</u> <u>2022/23</u> <u>£000</u>	<u>Budget</u> <u>Heading</u>	<u>Budget</u> <u>2023/24</u> <u>£000</u>	<u>Proportion</u> <u>of Budget</u>	<u>Actual to</u> <u>31-Dec-23</u> <u>£000</u>	<u>Projection</u> <u>2023/24</u> <u>£000</u>	<u>(Under)/Over</u> <u>Budget</u> <u>£000</u>	<u>Percentage</u> <u>Over / (Under)</u>
1,294	Libraries & Museum Employee Costs	1379	955	971	1424	45	3.3%
	Sports & Leisure						
0	Gas	982	655	306	598	(384)	(39.1%)
0	Electricity	580	387	469	821	241	41.6%
	Community Halls						
16	Playschemes Expenditure	40	40	13	13	(27)	(67.5%)
	Community Safety						
458	Employee Costs	471	326	291	439	(32)	(6.8%)
Total Material Variances						(157)	

EARMARKED RESERVES POSITION STATEMENT

COMMITTEE: Communities

<u>Project</u>	<u>Lead Officer/ Responsible Manager</u>	<u>c/f Funding 2022/23</u> £000	<u>New Funding 2023/24</u> £000	<u>Write Back General Reserves</u>	<u>Total Funding 2023/24</u> £000	<u>Phased Budget Period 9 2023/24</u> £000	<u>Actual Period 9 2023/24</u> £000	<u>Projected Spend 2023/24</u> £000	<u>Amount to be Earmarked for 2024/25 & Beyond</u> £000	<u>Lead Officer Update</u>
Community Fund (Participatory Budgets)	Tony McEwan	14			14	0	0	0	14	Funding no longer required and will be written back to General Reserves.
COVID 19 - Recovery of Cultural Events	Tony McEwan	8			8	0	6	6	2	Final payment to Robinson Heritage Consulting for NLHF bid has been made, work completed, remaining balance of £2k to be written back to General Reserves.
Covid Recovery - Lighting Gourcock Amphitheatre	Tony McEwan	29			29	0	0	19	10	Funding for additional work to be carried out by Roads. Work expected to be completed 2023/24 for £19k leaving £10k to be written back to General Reserves.
IL Smoothing Reserve	Tony McEwan	400			400	0	0	0	400	No longer required - £400k written back to General Reserves, approved by P&R Committee November 2023.
Total		451	0	0	451	0	6	25	426	